

## 6A. MEMBERSHIP

### 6.1 List of current Members

List of FDI members is enclosed on pages 1-10.

### 6.2 Applications for FDI Membership

(pages 11-55)

#### Antigua and Barbuda Dental Association - regular membership

FDI received an application for Regular Membership from the Antigua and Barbuda Dental Association. Definition of FDI Regular Membership as defined by the Constitution is: "Regular Members shall be national dental associations which are recognized by FDI as principal associations and significant representatives of the legal and certified dental profession in their own countries, who have fulfilled the requirements of membership."

***The Council recommends to the General Assembly to accept the application of the Antigua and Barbuda Dental Association, subject to the payment of the annual subscription.***

#### Bahrain Dental Society - regular membership

FDI received an application for Regular Membership from Bahrain Dental Society. Definition of FDI Regular Membership as defined by the Constitution is: "Regular Members shall be national dental associations which are recognized by FDI as principal associations and significant representatives of the legal and certified dental profession in their own countries, who have fulfilled the requirements of membership."

***The Council recommends to the General Assembly to accept the application of Bahrain Dental Society, subject to the payment of the annual subscription.***

# List of Member Associations

1 July 2025

## Afghanistan

Afghanistan Dentists' Association – regular – 171 members

## Albania

Order of Dentists of Albania – regular – 2500 members *Unpaid membership, possible termination*

## Andorra

Collegi d'Odontolegs I Estomatolegs d'Andorra – regular – 80 members

## Argentina

Confederación Odontológica de la República Argentina – regular – 3550 members

Asociación Odontologica Argentina – associate – 11000 members

## Armenia

Armenian Dental Association – regular - 875 members

## Australia

Australian Dental Association Inc – regular – 12832 members

Australian Dental Industry Association – supporting

## Austria

Österreichische Zahnärztekammer (Austrian Dental Chamber) – regular – 5474 members

## Azerbaijan

Azerbaijan Stomatological Association – regular – 500 members

## Bahamas

Bahamas Dental Association – regular – 37 members

## Bangladesh

Bangladesh Dental Society – regular – 10872 members

## Barbados

Barbados Dental Association – regular – 60 members

## Belarus

Belorussian Dental Association – regular – 1480 members

## Belgium

Chambre de Médecine Dentaire – regular – 1016 members

Société de Médecine Dentaire – regular – 1858 members

Verbond der Vlaamse Tandartsen – regular – 3350 members

Association of Dental Dealers in Europe (ADDE) – supporting

**Benin**

Association des Chirurgiens-Dentistes du Bénin, (A.C.D.B.) – regular – 67 members

**Bolivia, Plurinational State of**

Colegio de Odontólogos de Bolivia – regular – 1200 members

**Bosnia and Herzegovina**

Dental Association of Bosnia & Herzegovina – regular – 400 members

Association of Dentists in Republic of Srpska – regular – 260 members

The RS Chamber of Doctors of Dentistry – regular – 1258 members

Dental Chamber of Federation of Bosnia and Herzegovina – regular – 1513 members

**Botswana**

Botswana Dental Association – regular – 60 members

**Bulgaria**

Bulgarian Dental Association – regular – 9110 members

Bulgarian Scientific Association of Dental Medicine – regular – 210 members

**Burkina Faso**

Association des Chirurgiens-Dentistes du Burkina (ACDB) – regular – 74 members

**Cambodia**

Cambodian Dental Association – regular – 435 members

**Cameroon**

Association Nationale des Odonto-Stomatologistes du Cameroun (ANOSC) – regular – 73 members

**Canada**

Canadian Dental Association – regular – 19776 members

**Chile**

Colegio de Cirujano Dentistas de Chile – regular – 5300 members

**China**

Chinese Stomatological Association – regular – 53870 members

**Chinese Taipei**

Chinese Taipei Association for Dental Sciences – regular – 3096 members

Taipei Dental Association – associate – 2446 members

**Colombia**

Federación Odontológica Colombiana – regular – 4000 members

**Democratic Republic of the Congo**

Association Nationale des Chirurgiens-Dentistes – regular – 542 members

**Republic of the Congo**

Société Congolaise des Odontologues, Stomatologues et Chirurgiens Maxillo-Faciaux – regular – 58 members

**Cook Islands**

Cook Islands Dental and Medical Association – regular – 8 members

**Costa Rica**

Colegio de Cirujanos Dentistas de Costa Rica – regular – 5022 members

**Côte d'Ivoire**

Association des Odonto-Stomatologistes de Côte d'Ivoire (A.O.S.C.I.) – regular – 120 members

**Croatia**

Croatian Dental Chamber – regular – 4448 members

Croatian Dental Society – regular – 732 members

**Cyprus**

Cyprus Dental Association – regular – 1255 members

**Czech Republic**

Czech Dental Chamber – regular – 8711 members

**Denmark**

Danish Dental Association – regular – 3605 members

Association of Public Health Dentists – regular – 535 members

**Ecuador**

Federacion Odontologica Ecuatoriana – regular – 1267 members *Unpaid membership, possible termination*

**Egypt**

Egyptian Dental Association – regular – 4298 members

Egyptian Clinical Dental Society – associate – 2500 members *Unpaid membership, possible termination*

**Estonia**

Estonian Dental Association – regular – 1200 members

**Ethiopia**

Ethiopian Dental Professionals' Association – regular – 350 members

**Fiji**

Fiji Dental Association – regular – 50 members

**Finland**

Finnish Dental Association – regular – 3755 members

**France**

Association Dentaire Française – regular – 28601 members

Groupeement des Associations Dentaires Francophones (GADEF) – affiliate

**Gabon**

Association Nationale des Odontostomatologistes du Gabon – regular – 20 members

**Georgia**

Georgian Stomatological Association – regular – 3600 members

Georgian Implantological Association – supporting

**Germany**

Bundeszahnärztekammer (BZAEK) – regular – 44599 members

Freier Verband Deutscher Zahnärzte – associate – 20000 members

International Society of Computerized Dentistry – affiliate

Iranian-German Implant Association – IGIA – affiliate

Federation of the European Dental Industry (FIDE) – supporting

International Dental Manufacturers – supporting

**Ghana**

Ghana Dental Association – regular – 100 members

**Greece**

Hellenic Dental Association – regular – 12904 members

The Stomatological Society of Greece – regular – 613 members

Balkan Stomatological Society – supporting

**Guam**

Guam Dental Society – regular – 44 members *Membership terminated*

**Guatemala**

Colegio Estomatológico de Guatemala – regular – 3040 members

**Haiti**

Association Dentaire Haitienne et Orthodontie – regular – 254 members *Unpaid membership, war affected area*

**Honduras**

Colegio de Cirujanos Dentistas de Honduras – regular – 3100 members

**Hong Kong, China**

Hong Kong Dental Association – regular – 2210 members

**Hungary**

Dental Section of the Hungarian Medical Chamber – associate – 4000 members

Hungarian Dental Association – regular – 650 members

**Iceland**

Tannlæknafélag Íslands – The Icelandic Dental Association – regular – 259 members

**India**

Indian Dental Association – regular – 74995 members

**Indonesia**

Indonesian Dental Association – regular – 19952 members

**Iran**

Iranian Dental Association – regular – 10238 members

**Iraq**

Iraqi Dental Association – regular – 15584 members

**Ireland**

Irish Dental Association – regular – 1700 members

European Dental Student Association (EDSA) – supporting

**Israel**

Israel Dental Association – regular – 5003 members

**Italy**

Associazione Nazionale Dentisti Italiani – regular – 27812 members

Associazione Italiana Odontoiatri – regular – 4012 members

Fondazione ANDI onlus – supporting

**Jamaica**

Jamaica Dental Association – regular – 280 members

**Japan**

Japan Dental Association – regular – 52236 members

Japan Dental Trade Association – supporting

**Jordan**

Jordan Dental Association – regular – 982 members

**Kazakhstan**

Kazakhstan Stomatological Association – regular – 1007 members

United Kazakhstan Association of Dentists – regular – 1207 members

International Dental Association "Commonwealth" – affiliate

**Kenya**

Kenya Dental Association – regular – 250 members

**Republic of Korea**

Korean Dental Association – regular – 16469 members

**Kosovo**

Dental Chamber of Kosova – regular – 1673 members

**Kyrgyz Republic**

Stomatological (Dental) Association of the Kyrgyz Republic – regular – 186 members

**Lao People's Democratic Republic**

Lao Dental Association – regular – 159 members

**Latvia**~~Latvian Dental Association – regular – 1672 members~~ *Membership terminated***Lebanese Republic**

Lebanese Dental Association – regular – 4720 members

Lebanese Dental Association – Tripoli – regular – 830 members

**Luxembourg**

Association des Médecins-Dentistes du Grand-Duché de Luxembourg – regular – 326 members

**Macau, SAR China**

Macau Dental Association – regular – 60 members

**Malaysia**

Malaysian Dental Association – regular – 3200 members

**Mali**

Association des Odontostomatologistes du Mali (AOSMA) – regular – 60 members

**Malta**

Dental Association of Malta – regular – 145 members

**Mauritania**

Association des Medecins Dentistes Mauritaniens – regular – 205 members

**Mauritius**

Mauritius Dental Association – regular – 100 members

**Mexico**

Asociación Dental Mexicana AC – regular – 4500 members

**Moldova**

Moldavian Association of Stomatologists (MAS) – regular - 1436

**Mongolia**

Mongolian Dental Association – regular – 150 members

**Montenegro**

Montenegro Dental Chamber – regular – 393 members

**Morocco**

Association Marocaine de Prévention Bucco-dentaire (AMPBD) – regular – 500 members

**Mozambique**

Associação Moçambicana dos Médicos Dentistas – regular – 70 members

**Myanmar**

Myanmar Dental Association – regular – 2400 members

**Nepal**

Nepal Dental Association – regular – 1585 members

**Netherlands**

KNMT (Dutch Dental Association) – regular – 8924 members  
International Association for Disability and Oral Health – affiliate

**New Zealand**

New Zealand Dental Association – regular – 2285 members

**Nicaragua**

Colegio Odontológico Nicaragüense – regular – 709 members

**Niger**

Association des Chirurgiens-Dentistes du Niger – regular – 52 members

**Nigeria**

Nigerian Dental Association – regular – 4015 members

**Republic of North Macedonia**

Macedonian Dental Chamber – regular – 1132 members  
Macedonian Dental Society – regular – 500 members  
Macedonian Society of Dental Medicine – associate – 407 members

**Norway**

Norwegian Dental Association – regular – 5143 members

**Pakistan**

Pakistan Dental Association – regular – 8854 members

**State of Palestine**

Palestinian Dental Association – regular – 3000 members

**Panama**

Asociación Odontológica Panameña – regular – 567 members

**Papua New Guinea**

Papua New Guinea Dental Association (PNGDA) – regular – 47 members

**Paraguay**

Federación Odontológica del Paraguay – regular – 350 members

**Peru**

Colegio Odontológico del Perú – regular – 17200 members



**Philippines**

Philippines Dental Association – regular – 16281 members

**Poland**

Polish Chamber of Physicians and Dentists – regular – 19505 members

Polish Dental Society – regular – 2580 members

Young Dentists Worldwide – supporting

**Portugal**

OMD - Ordem dos Médicos Dentistas – regular – 12988 members

SPEMD - Sociedade Portuguesa de Estomatologia e Medicina Dentária – regular – 2800 members

Associação Dentaria Lusofona (ADL) – affiliate

**Romania**

Romanian Dental Association of Private Practitioners (RDAPP) – regular – 500 members

Romanian Society of Stomatology – regular – 200 members

**Russia**

Russian Dental Association – regular – 23114 members

**Rwanda**

Association Rwandaise des Chirurgiens-Dentistes et Stomatologues – regular – 58 members

**Kingdom of Saudi Arabia**

The Saudi Dental Society – regular – 4049 members

**Senegal**

Association Nationale des Chirurgiens-Dentistes Sénégalais (A.N.C.D.S) – regular – 300 members

**Serbia**

Serbian Dental Society – regular – 420 members

**Seychelles**

Dental Association of Seychelles – regular – 16 members

**Singapore**

Singapore Dental Association – regular – 1988 members

**Slovak Republic**

Slovak Chamber of Dentists – regular – 2931 members

**Slovenia**

Slovenian Dental Association – regular – 796 members

**Somalia**

National Dental Association of Somalia – regular – 300 members

**South Africa**

South African Dental Association – regular – 2528 members

International Association of Dento-Maxillofacial radiology – affiliate

**Spain**

Consejo General de Colegios Odontólogos y Estomatólogos de España – regular – 39707 members

**Sri Lanka**

Sri Lanka Dental Association – regular – 1833 members

**Sudan**

~~Sudanese Dental Union – regular – 1500 members~~ *Membership terminated*

**Sweden**

Swedish Dental Association – regular – 4859 members

**Switzerland**

Swiss Dental Association (SSO) – regular – 4100 members

International Association of Dental Students – affiliate

International Association of Paediatric Dentistry – affiliate

Foundation Nakao for Worldwide Oral Health – supporting

**Syrian Arab Republic**

Syrian Dental Association – regular – 2000 members

**Tanzania, United Republic of**

Tanzania Dental Association – regular – 167 members

**Thailand**

Dental Association of Thailand – regular – 9212 members

**~~Timor-Leste~~**

~~Associação Dentária de Timor-Leste (ADTL) – regular – 5 members~~ *Membership terminated*

**Togo**

Association des Chirurgiens-Dentistes du Togo (ACDT) – regular – 35 members

**Tunisia**

Syndicat Tunisien des Médecins Dentistes de Libre Pratique – regular – 407 members

**Türkiye**

Turkish Dental Association – regular – 34160 members

**Uganda**

Uganda Dental Association – regular – 80 members

**Ukraine**

Ukraine Dental Association – regular – 4953 members

**United Arab Emirates**

Dental Society – Emirates Medical Association – regular – 800 members  
 Global Scientific Dental Alliance – supporting

**United Kingdom**

British Dental Association – regular – 15110 members  
 The Commonwealth Dental Association – affiliate  
 The British Dental Industry Association – supporting  
 Oral Health Foundation – supporting

**United States of America**

American Dental Association – regular – 118319 members  
 International Association for Dental, Oral, and Craniofacial Research – affiliate  
 International College of Dentists – affiliate  
 Academy of Dentistry International – affiliate  
 Pierre Fauchard Academy – affiliate  
 Academy of Osseointegration – affiliate  
 World Federation of Orthodontists – affiliate  
 Academy of General Dentistry – supporting  
 Dental Trade Alliance – supporting  
 Association for Dental Safety (ADS) – supporting  
 American Dental Education Association – supporting

**Uruguay**

Asociación Odontológica Uruguay – regular – 1004 members

**Uzbekistan**

Uzbekistan Dental Association – regular – 499 members

**Vietnam**

Vietnam Odonto-Stomatology Association (VOSA) – regular – 4400 members

**Zimbabwe**

Zimbabwe Dental Association – regular – 175 members

## Application for FDI Regular Membership

Please complete all information on this form and print in block letters.

Date

Name of National Dental Association:

THE ANTIGUA AND BARBUDA DENTAL ASSOC

Address:

#23 HIGH ST.  
ST. JOHN'S, ANTIGUA  
WEST INDIES

Telephone:

(268) 764-2000

Fax:

( )

E-mail:

268ABDA@GMAIL.COM

Web site:

WWW.ABDA.AG

Name of the President:

DR. DEBORAH AKANDE

Name of the National Liaison Officer (NLO): \*Please note that the person designated as the NLO for the year may only be changed upon written request from the Regular Member Association and remains at FDI's discretion.

NLO Email address:

268ABDA@GMAIL.COM  
DR. DEBORAH AKANDE

Number of active members in the association: \*Please provide an official document (annual report – audit report) showing the exact number of active members

25

Number of dentists in the country:

32

Copy of the association's constitution in ENGLISH is enclosed:

☒ Yes / No

Copy of an official document of the association enclosed:

☒ Yes / No

Preferred language (please choose one):

☒ English / French / German / Spanish

Your Title:

DR. Your Surname / Last name: AKANDE

Position in the association

PRESIDENT

Signature

*[Handwritten Signature]*

Please return this form to the attention of Maria Kramarenko - [mkramarenko@fdiworlddental.org](mailto:mkramarenko@fdiworlddental.org)



## THE ANTIGUA AND BARBUDA DENTAL ASSOCIATION

## Constitution

## Name

1. The name of the organization shall be "The Antigua and Barbuda Dental Association and the Association shall have the following address: #23 High Street, P.O. Box 1659, St. Johns, Antigua.

## Area

The Association shall only be concerned with the activities of its members practicing within the state of Antigua and Barbuda.

## Aims and Objectives

1. To improve the oral health and thereby the awareness of oral health as well as the general health amongst the general public of Antigua and Barbuda.
2. To promote and champion the interest and welfare of all dental professionals within the State of Antigua and Barbuda.
3. To form a partnership with the governing bodies that regulate the practice and standards of dentistry in Antigua and Barbuda.
4. To promote the art and science of dentistry in the state of Antigua and Barbuda.
5. To support and maintain ethical behaviour within the profession within the State of Antigua and Barbuda.
6. To establish and amend the procedures with the governing bodies in regards to registration and licensing of dentists.
7. The discussion of subjects affecting the interests of the profession both locally and nationally, collectively, and individually.
8. The cultivation of a generous professional spirit among practitioners throughout the country and to give help where needed.
9. To organize at least one annual scientific meeting per annum.
10. To further the membership and interests of the Antigua and Barbuda Dental Association
11. To provide professional support to members, especially new members to the area and younger members who are at the start of their careers.



Any person who is registered and licensed in the state of Antigua and Barbuda in accordance with the Medical Act, Cap 232 of the Laws of Antigua and Barbuda 1992, as revised or amended, may apply to be a member

#### **Affiliated Members:**

Any person who is a Student at a certified dental institution and shall present his/her valid student identification card (ID) may apply to be an Affiliated member; Such a member shall not be entitled to vote at General Meetings.

- a. Any person who is a Dental Technicians and is offering services in Antigua and Barbuda may apply to be an Affiliate Member. Such a member shall not be entitled to vote at General Meetings.

#### **Life Honorary Members**

The Executive Committee may nominate to the General Body any person it considers appropriate to be extended an invitation to be a an Honorary Member. Upon such invitation the General Body shall decide by votes and there shall be no other qualifications to such membership. No person being an Honorary Member shall by virtue of that membership have the right to vote at General Meetings.

#### **Awards**

The Association will from time to time make an award, other than Life Honorary Membership, to individuals who have provided meritorious service to the practice of dentistry within the State of Antigua and Barbuda or the objects and aims of the Antigua and Barbuda Dental Association..

All recommendations for an Award and the form of it is to take will be decided by the Executive Committee.

#### **Subscriptions**

- Each Subscribing members shall pay a fee of \$500.00 E.C dollars annually or two payments of \$300.00 EC dollars or such other amount that the Executive may from time to time determine to be the subscription for such a member.
- Each Affiliated members(dental students and hygienists)shall pay a fee of \$100.00 E.C dollars per annum or such other amount that the Executive may from time to time determine to be the subscription for such a member
- Dental Technicians shall pay a fee of \$300.00 E.C dollars per annum or such other amount that the Executive may from time to time determine to be the subscription for such a member
- Life Honorary Members registered or not registered in Antigua and Barbuda shall not be required to pay a subscription fee
- No subscribing member will be eligible to vote if he/she has not fully met their financial subscription fees for membership





**Conduct**

Where a complaint has been laid against a member the Executive of the Association may refer that complaint to a Peer Review Committee for their consideration and recommendation.

Only conduct which the Executive considers is detrimental to the honor and interest of the practice of dentistry within the State of Antigua and Barbuda or that which appears to be calculated to bring the Profession into disrepute or to be prejudicial to the interests of the Association as a whole shall be referred to a Peer Review Committee.

In each such case a Peer Review Committee shall be appointed by the Executive Body. The Peer Review committee shall comprise of three members. Each member shall be a Subscribing Member in good standing. One of which shall be a dentist of not less than 10 years practice.

Upon the establishment of a Peer Review Committee the Committee shall cause an enquiry into the complaint against the Member;

The recommendations of the Peer Review Committee shall be to the General Body and notice of these recommendations shall be given to the affected member no less than fourteen days prior to such a meeting. The Notice shall be in writing.

No member shall suffer expulsion from the Association unless by a unanimous decision of the General Body.

**Meetings****Annual General Meeting (AGM)**

There shall be an Annual General Meetings held every 12 months being once every year.

The Executive Body shall be elected at an Annual General Meeting held every twenty four months or every two years.

The Annual General Meeting shall be held at such times and places as the Executive may from time to time determine

**Scrutineers**

Where at a General Meeting or an Extra Ordinary General Meeting an Executive is being selected two scrutineers shall be nominated as returning officers for such elections. One scrutineer shall be nominated by the Secretary or Assistant Secretary and another from an active member of the General Body and such nominations must be voted upon by the General Body.

**Extraordinary or Special General Meeting**

Any Subscribing Member desirous of an Extraordinary or Special General Meeting or of an item being included on the agenda of an Ordinary General Meeting of the Association shall submit their request in writing to the Secretary, stating the object or objects for which the meeting is being called and such request shall be signed by not less than three subscribing members of the Association. If the Meeting so requisitioned is not convened within two months the said members may convene such meeting.

#### Meeting

Upon the instruction of the President, or (in his/her absence) the Vice President, the Secretary will give all members at least fourteen days notice, specifying the place, the date, and the hour of any General or Special Meeting and, in case of special business the general nature of such business, shall be given to each Member in writing or by email, but the non-receipt of such notice by any member shall not invalidate the proceedings at any General or Special Meeting.

#### Quorum

No business shall be transacted at any General Meeting unless a quorum of Members is present at the commencement of such business, and such quorum shall not be less than seven active members of the general body.

#### Chairman of Meetings

Meetings shall be chaired by the President, or (in his/her absence) the Vice-President. If neither of these persons are present the meeting shall elect a chairman from the remaining members of the Executive. If less than three persons of the Executive are present then the chairman shall be elected from the members present.

#### Management Officers

The following shall be the official Officers of the Association:

- . President
- . Vice-President
- . Treasurer
- . Secretary
- . Assistant Secretary

The Officers shall form the Executive Committee

#### President

The President shall be elected every two years at the Annual General Meeting. The President shall be an ex-officio a member of all Committees.

#### Vice-President





The Vice-President shall be elected every two years at the Annual General Meeting. The Vice-President may deputize for the President at all meetings, which the president cannot attend.

#### **Terms of Office and Duties**

All Executive Officials shall normally be subject to a maximum of three consecutive terms in their respective offices. The President shall chair all meetings of the Executive and be responsible for enforcing the implementation of decisions.

After being in office for three consecutive terms (six years maximum), the executive member is rendered ineligible to present him/herself for election of the same Executive post. That member may represent himself/herself for nomination to that same position only after he/she has not held the position for one full elected term (not less than two years).

Upon resignation or demise of an officer, that officer is to be replaced within 30 days by a special meeting.

Resignation of that official's position shall be given to the Secretary in writing. The Secretary should then apprise the Executive Board and therefore inform the President to convene a special meeting for the replacement of such an officer.

#### **Treasurer**

The Treasurer shall be elected every two years at the Annual General Meeting. The duties of the Treasurer include but are not limited to the responsibility of financial affairs of the ABDA; and the submission of the audited accounts to the Executive Committee which will be due at the annual AGM. He/she shall be reimbursed from the Association's funds for any administrative expenses he/she incurs.

#### **Secretary**

The Secretary shall be elected every two years at the Annual General Meeting. He or she shall be responsible for the business of the ABDA and shall act as Secretary to the Executive Committee, recording minutes, conducting the correspondence, preparing the Annual Report, and acting generally under the direction of the Executive Committee. He or she shall be reimbursed from the Association's funds for any administrative expenses he/she incurs. He/she shall be responsible for ensuring implementation of the Executive's decisions.

#### **Assistant Secretary**



The Assistant Secretary shall be elected every two years at the AGM. His/her duties shall be to encourage membership of the Association and to cooperate with the Secretary in fostering the activities of the ABDA, including arranging meetings of the Association. He/she shall be reimbursed from the Association's funds for any administrative expenses he/she incurs.

The Assistant treasurer shall be elected every two years at the AGM. His/her duties shall be to support the treasurer in their duties and assist with specific tasks assigned by the treasurer or as required by the organization. He/she will not be eligible to sign on the accounts or handle cash payments. He/she shall be reimbursed from the Association's funds for any administrative expenses incurred. The Assistant Treasurer does not have a vote but is a member of the Executive Board.

#### **The Public Relations Chair**

The Public Relations Chair shall be elected every two years at the AGM. He/She is responsible for creating and implementing effective communication strategies that align with the association's goals and objectives. This involves determining target audiences, identifying key messages, and selecting appropriate communication channels to reach and engage stakeholders. The Public Relations Chair will oversee the association's social media presence. He/she shall be reimbursed from the Association's funds for any administrative expenses incurred. The Public Relations Chair does not have a vote but is a member of the Executive Board.

#### **Standing Committee**

In addition to there being an Executive Committee, the Executive may appoint any Standing Committee it deems necessary to manage or oversee business relating to any matters. The Executive shall also have the power to set rules for the conduct of said committees. No committee shall have the power to incur any expenses without the sanction of the Treasurer and Secretary or President (signatories).

#### **Attention to the rules**

Any alterations to these Rules required from time to time shall be made by Resolution or Laws passed at an Annual General Meeting or any Special Meeting for that purpose. Any member desiring to propose any such alterations or additions must give notice in writing, stating the effect thereof to the Secretary at least thirty days before the date of the Meetings and a copy of such notice shall be sent to every member with the notice of convening the Meeting.

### **STANDING ORDERS AND RULES OF PROCEDURE**

#### **Standing Committee**

At its first meeting and any other subsequent meeting it deems it appropriate, after the Annual General Meeting the Executive shall consider which Standing Committees it should set up, if any, and as it may be deemed necessary for the transaction of the business of the Association.





The Minutes of each Standing Committee shall be produced and the resolutions adopted, be submitted to the succeeding Meeting of the Executive.

#### **Financial**

Officers shall not incur expenses other than ordinary routine expenses without the sanction of the Treasurer and Secretary.

Members of the Executive, or any Standing Committee, shall be reimbursed expenses in connection with special work for the Executive, or for the respective Committees, provided the payment of such expenses shall be first approved by the Treasurer, Secretary and/or President.

#### **Executive Committee**

The function of the Executive shall be to meet as it may be deemed necessary to conduct the business of the Association between the Ordinary General Meetings. It should set the membership rules for conduct and the officers of each committee. Three members shall form a quorum.

The President and Vice-President together shall have the power to act on behalf of the Executive Committee in all matters of urgency. Any action thus taken shall be reported to the Executive Committee at its next Meeting.

#### **Board of Trustees**

The Antigua and Barbuda Dental Association Trustees Board is an Advisory Board. The immediate Past President will automatically become eligible to be a member of the Board of Trustees. The term for the board members is three years. They can be elected for additional terms. Trustees are nominated by the executive and elected during the general meeting. The Board of Trustees is responsible for overseeing the operation of the organization and assuring the organization's conformance with the law. The Board also ensures that its organization upholds the interests of the public, one of the foundations of the Association.





FS008/2023

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Friendly Society No.

**FRIENDLY SOCIETIES ACT OF ANTIGUA AND BARBUDA  
CAP 184.**

**ACKNOWLEDGEMENT OF REGISTRY OF SOCIETY**

The Antigua and Barbuda Dental Association is registered as a friendly society  
under the Friendly Societies Act, this 25<sup>th</sup> day of August, 2023.

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Register



**From:** Maria Kramarenko  
**To:** Maria Kramarenko  
**Subject:** FW: Application to join the FDI - Antigua and Barbuda Dental Association  
**Date:** Tuesday, 3 June 2025 09:44:54  
**Attachments:** image001.png  
 image002.png  
 image003.png  
 image004.png  
 image005.png

**From:** Dr. Deborah Akande <268abda@gmail.com>  
**Sent:** Thursday, 8 May 2025 05:23  
**To:** Maria Kramarenko <MKramarenko@fdiworlddental.org>  
**Subject:** Re: Application to join the FDI - Antigua and Barbuda Dental Association

Dear Dr. Kramarenko,

Good evening. Antigua and Barbuda is a small country of 100,000 people. Our Dental Association funds our projects by member dues. We are also members of the International College of Dentists and the Commonwealth Dental Association. The International College of Dentists gave us an award in money and supplies for our Sunny Smiles project. We are "not for profit". All of our positions are voluntary. None of us receive a salary. We are also duty free and tax free when we bring in supplies for the children in our program. Our Association works to improve the dental needs of our community and we try to elevate the community. Since we are "not-for-profit", it was suggested at Intellectual Property that we should not register as a company but as a friendly society. Company designation in Antigua is a "for profit status" which becomes very complicated. There is no "Association" registration status. Additional questions concerning our registration can be directed to our Intellectual Property Office. Their information is as follows: <https://abipco.gov.ag/contact/>.

The Antigua and Barbuda Dental Association is the only dental organization in Antigua and Barbuda.

Thank you and I look forward to hearing from you.

Best wishes,

Dr. Deborah Akande, President

The Antigua and Barbuda Dental Association

On Tue, May 6, 2025 at 6:01 AM Maria Kramarenko <MKramarenko@fdiworlddental.org> wrote:

Dear Dr Akande,

Would you have any other document proving that Antigua and Barbuda Dental Association is the representative organization for dental profession in Antigua and Barbuda?  
 Also, what does registration as friendly society mean?

Best regards,

Maria

**MARIA KRAMARENKO**  
 MEMBERSHIP AND GOVERNANCE MANAGER

Chemin de Joinville, 26 • 1216 Geneva • Switzerland  
 T +41 22 560 81 35 • E mkramarenko@fdiworlddental.org  
[www.fdiworlddental.org](http://www.fdiworlddental.org)



**From:** Dr. Deborah Akande <268abda@gmail.com>  
**Sent:** Monday, 5 May 2025 19:11  
**To:** Maria Kramarenko <MKramarenko@fdiworlddental.org>  
**Subject:** Re: Application to join the FDI

Good afternoon Dr. Kramarenko. Our website is [www.abda.ag](http://www.abda.ag). I'm sorry if I made an error on the form. Please also find a letter with our letterhead. If anything further is needed, please let me know. Thank you.

Best wishes,

Dr. Akande

On Mon, May 5, 2025 at 7:28 AM Maria Kramarenko <MKramarenko@fdiworlddental.org> wrote:

Dear Dr Akande,

Thank you very much for all the documents, they are well received.  
 Would you also have any document with the letterhead of Antigua and Barbuda Dental Association?  
 Also, is this the website of your Association <https://www.abda.ag/> ?

Best regards,

Maria

**MARIA KRAMARENKO**  
 MEMBERSHIP AND GOVERNANCE MANAGER

Chemin de Joinville, 26 • 1216 Geneva • Switzerland  
 T +41 22 560 81 35 • E mkramarenko@fdiworlddental.org



## Application for FDI Regular Membership

Please complete all information on this form and print in block letters.

Date :

Name of National Dental Association: **Bahrain Dental Society**

Address: **Building 1487, Road 2425, Block 324, City: Juffair, Kingdom of Bahrain**

Telephone: **(973) 37990963**

Fax:

E-mail: **bahrain.ds94@gmail.com**

Web site: **www.BahrainDentalSociety.org (website under construction)**

Name of the President: **Dr. Abbas Al-Fardan**

**Name of the National Liaison Officer (NLO):** *\*Please note that the person designated as the NLO for the year may only be changed upon written request from the Regular Member Association and remains at FDI's discretion.*

**NLO Email address:**

**Number of active members in the association:** *\*Please provide an official document (annual report – audit report) showing the exact number of active members:* **302 active members**

**Number of dentists in the country:** **1200**

**Copy of the association's constitution in ENGLISH is enclosed:** Yes / No

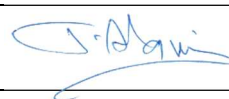
**Copy of an official document of the association enclosed:** Yes / No

**Preferred language (please choose one):** **English**

**Your Title:** **Dr.** **Your Surname / Last name:** **Al-Alawi**

**Position in the association**  
**General Secretary**

**Signature:**



Please return this form to the attention of Maria Kramarenko - [mkramarenko@fdiworlddental.org](mailto:mkramarenko@fdiworlddental.org)



Date: 12 June 2025

### Subject: Bahrain Dental Society Members Report

The Bahrain Dental Society (BDS), established in 1994, is the primary professional organization representing all dentists in Bahrain. It serves as a central body for dental professionals, offering support, organizing educational events, and advocating for the dental community.

The total number of members as of 12/06/2025 = **302**

#### Members Job Categories

Description	N	%
Dentists	298	98.7%
Dental Hygienists	2	0.7%
Dental Technologists	0	0.0%
Dental Assistants	0	0.0%
Students - Undergraduate	0	0.0%
Students - Postgraduate	1	0.3%
Others (Non Dental)	1	0.3%

In the following pages the full list of active members.

Dr. Talal Al-Alawi

General Secretary

Bahrain Dental Society





جمعية أطباء الفم والأسنان البحرينية  
Bahrain Dental Society

**Kingdom of Bahrain**

**Ministry of Labor and Social Affairs**

**Administrative and Financial Affairs Directorate**

**Legal Affairs**

**Bylaws of the Bahraini Dental Society**

**April 1994**





## Chapter One

### General Provisions

#### Article 1

An association was established in the State of Bahrain in 1994 under the name "Bahrain Dental Association" under registration number 95/C/M, in accordance with the provisions of the Law on Associations, Social and Cultural Clubs, Private Bodies Working in the Field of Youth and Sports, and Private Institutions, promulgated by Decree-Law No. (21) of 1989 and the ministerial decisions issued pursuant thereto.

#### Article 2

The association shall acquire its legal personality after completing the procedures related to its registration with the Ministry of Labor and Social Affairs, in accordance with the provisions of Ministerial Resolution No. (2) of 1990 regarding the organization of the registry of associations and social and cultural clubs subject to the supervision of the Ministry of Labor and Social Affairs, and establishing the legal personality of the association from the date of publication of its registration in the Official Gazette.

#### Article 3

The association's headquarters and administrative center shall be in the city of Manama.

#### Article 4

The association's legal representative shall be the chairman of its board of directors or his representative, pursuant to a decision by the board of directors.

#### Article 5

The association may not engage in politics or engage in financial speculation. The association must observe public order and morals and refrain in all its activities from undermining the integrity of the state, its form of government, or its social system.



#### Article 6

Arabic is the official language, and other foreign languages may be used if necessary.

#### Article 7

The association's name, address, registration number, scope of work, and logo (if any) shall be mentioned in all its books, records, and publications.

#### Article 8

The association may not affiliate with, participate in, or join any association, organization, or union headquartered outside Bahrain without prior permission from the Ministry of Labor and Social Affairs.

### Chapter Two

#### Objectives of Society and Means of Implementation

#### Article 9

The Bahrain Dental Society seeks to achieve the following objectives:

1. To organize and standardize the practice of oral and dental medicine in Bahrain, and to raise its level in cooperation with official and other competent authorities.
2. To preserve the ethics and traditions of the profession.
3. To help create job opportunities for its members and contribute to solving their professional problems.
4. To contribute to the development and expansion of oral and dental services.
5. To spread oral and dental health awareness among citizens and residents.
6. To encourage scientific research.
7. To strengthen and develop relations with other associations and civil clubs in Bahrain.



8. To cooperate with Arab medical associations and unions in other Arab countries, participate in the activities of the Arab Dental Federation, and support relations with dental organizations worldwide.
9. To strengthen and consolidate social relations among dentists.

#### Article 10

The Bahrain Dental Society seeks to achieve its objectives through the following means:

1. Coordinating with official and non-official bodies to achieve the Society's objectives.
2. Holding conferences, seminars, and scientific and educational lectures for members and the public.
3. Publishing scientific brochures and posters related to scientific and health education for the oral and dental profession.
4. Holding local and international scientific conferences in Bahrain and participating in Arab and international conferences.
5. Holding scientific research competitions in medical sciences, focusing on studies, research, and competitions in oral and dental medicine.
6. Encouraging member relations through various social activities.

## 1994 Chapter Three

### Membership

#### Article 11

1. Must be a Bahraini national.
2. Must hold a bachelor's degree in Oral and Dental Medicine or its equivalent from a recognized university or college in the State of Bahrain.
3. To be of good reputation and conduct, and not to have been convicted of a felony involving moral turpitude or dishonesty unless his reputation has been restored.
4. To be committed to paying the association's membership and subscription fees.



## Article 12

Membership in the association is divided into three categories:

### 1. Active Membership:

A member who meets all the membership requirements stipulated in Article (11) of the bylaws and is entitled to all rights, including nomination, voting, and election, and is subject to all duties.

### 2. Associate Membership:

This membership is granted to all non-Bahraini dentists and allied professionals working in Bahrain, unless they have a professional association representing them. They are entitled to all the rights of active members, except for the right to vote, nominate, or elect.

### 3. Honorary Membership:

The Board of Directors may, by decision of the Board of Directors, grant this membership to anyone who has made distinguished contributions in the health and professional fields. This membership does not entitle him to vote, nominate, or elect, and the honorary member is not required to pay the membership or subscription fees.

## Article 13

Anyone wishing to join the Association must apply to the Secretary of the Board of Directors, using the form prepared for this purpose. The Secretary of the Board must present the application to the Board of Directors at its first meeting to decide whether to accept or reject the application.

## Article 14

The applicant shall be notified in writing of the Board of Directors' decision to accept or reject the application within one month of the date of issuance of the decision, stating the reasons for rejection. Applications previously rejected by the Board may not be reconsidered until a period of no less than three months has passed from the date of the rejection decision.

## Article 15

Anyone wishing to withdraw from the Association must submit their application to the Secretary of the Board of Directors in writing, including the reasons for withdrawal. The Secretary must present the application to the Board at its first meeting after submitting the application to consider the reasons for the member's withdrawal and attempt to persuade the members to reconsider their decision. If the member does not reconsider their application, the withdrawal shall be deemed



accepted. The withdrawing member is obligated to pay all due subscriptions and any other financial obligations to the Association. Article 16

The penalties the Board of Directors may impose against members are limited to the following:

1. Written warning.
2. Written warning.
3. Temporary suspension of membership for a period not exceeding six months or until the next meeting of the General Assembly, whichever is sooner.
4. Recommending the members' expulsion from the Association and referring him to the next ordinary or extraordinary meetings of the General Assembly with a recommendation for his expulsion, whichever is sooner.

#### Article 17

The Board of Directors may hire a member from the Association after hearing his opinion in the following cases:

1. If he violates the Articles of Association or the Association's bylaws.
2. If he violates the decisions of the General Assembly or the Board of Directors.
3. If he embezzles the Association's funds, it misappropriates its trust, or forges its seals, correspondence, or papers.
4. If he defames or slanders the Association, its work, or its Board of Directors.
- 5- If he refuses to pay his membership dues without an acceptable reason, despite being notified in writing of the obligation to pay in accordance with the Association's financial regulations.
- 6- If a criminal conviction is issued against him for a crime involving moral turpitude or dishonesty, unless his reputation has been restored. Dismissal shall not take place except with the approval of three members of the Board of Directors, and the member shall be notified of the Board's decision within two weeks of its issuance.
- 7- If he is proven to have committed an act that harms the interests and ethics of the profession, or that undermines its reputation.

#### Article 18

A member dismissed for any reason may appeal the dismissal decision before the Ordinary or Extraordinary General Assembly at its first meeting following the issuance of the dismissal decision.





The General Assembly's decision shall be final, by a two-thirds majority vote of at least the members present. The Secretary of the Board of Directors shall notify the members of the General Assembly's decision within two weeks of its issuance.

#### Article 19

- 1- Members dismissed for any reason other than failure to pay membership dues may not be accepted for new membership except by a decision of the General Assembly by a two-thirds majority vote of the members present.
- 2- Members who are dismissed due to non-payment of their membership dues will automatically receive their dues once they submit a written request to the Association's Board of Directors, attaching their outstanding dues.

#### Article 20

Membership shall be revoked in any of the following cases:

1. Death.
2. Withdrawal from the Association.
3. Loss of one of the membership requirements stipulated in Article (9) of these Bylaws.
4. Expulsion from the Association.

#### Article 21

A member shall abide by the Association's bylaws and regulations, abide by its decisions, pay membership and subscription fees as determined by the financial regulations, and adhere to the rules and duties of physicians and professional ethics. He shall notify the Board of Directors if he discovers any violation by a member of these laws, regulations, or decisions. He shall also perform his professional duties with accuracy and integrity and abide by the terms and conditions of practicing the profession.

#### Article 22

The relationship between members shall be based on collegiality, trust, mutual respect, and fair competition. A member of the Association may not take legal action against any other member due to the practice of the profession unless the matter has been referred to the Board of Directors.



### Article 23

Association members have the right to the following:

1. Attend General Assembly meetings and discuss and vote on the topics included on their agenda.
2. Obtain a membership card indicating their name, address, membership number, date of joining, personal identification number, and any other information.
3. Obtain a copy of the Association's bylaws.
4. Benefit from the facilities provided by the Association to its members at the professional and social levels.
5. Obtain any bulletins or publications issued by the Association.
6. Active members who have fully paid their dues have the right to vote, nominate, and be elected.
7. Participate in all Association activities.

## Chapter Four

### The General Assembly

### Article 24

The General Assembly is the supreme authority for formulating the Association's policy and monitoring its implementation. Its decisions apply to all its bodies and members.

### Article 25

The General Assembly is composed of all active members who have fulfilled their obligations under the Association's bylaws. Article 26

The General Assembly shall hold its regular session once a year, within the three months following the end of the association's fiscal year, at the association's headquarters. The Board of Directors may call the General Assembly to convene elsewhere. The Board of Directors shall determine the date, place, and agenda of the General Assembly and shall notify members thereof at least two weeks in advance. The General Assembly may not consider matters other than those listed on the agenda without the approval of a majority of the members present.



#### Article 26

The General Assembly shall hold its regular session once a year within the three months following the end of the association's fiscal year at the association's headquarters. The Board of Directors may call the General Assembly to convene elsewhere. The Board of Directors shall determine the date, place, and agenda of the General Assembly and shall notify the members thereof at least two weeks in advance. The General Assembly may not consider matters other than those listed on the agenda without the approval of a majority of the members present.

#### Article 27

A General Assembly meeting shall not be deemed valid unless attended by an absolute majority of its members. If this quorum is not reached, the meeting shall be adjourned to another session to be held no less than eight days and no more than fifteen days after the date of the first meeting. The second meeting shall be valid if attended by one-third of the members of the General Assembly. If the legal quorum is not reached, the meeting shall be adjourned to another session, to be held within a period of no less than one hour and no more than fifteen days. In this case, the meeting shall be valid if attended by ten percent of the members. If the quorum is met, the withdrawal of less than half of the members present at the start of the meeting shall not affect the validity of the decisions taken.

#### Article 28

The Board of Directors shall display on the bulletin board at the Association's headquarters, five days before the General Assembly meeting, a list of the names of members wishing to nominate themselves for membership in the Board of Directors.

#### Article 29

An extraordinary session of the General Assembly may be held upon:

1. An invitation from the Board of Directors.
2. A written request submitted to the Board of Directors by at least one-third of the active members entitled to attend the General Assembly.
3. An invitation from the Ministry of Labor and Social Affairs. The invitation shall specify the purpose of the meeting, as well as the issues and topics for which it is being held. The procedures for holding an extraordinary session shall be followed in accordance with those for regular sessions, including setting the date, location, validity, and other matters.





### Article 30

The General Assembly's decisions shall be issued by a majority vote of the members present.

However, a two-thirds majority of the General Assembly members is required for valid decisions regarding the dismissal of members, amendment of the Association's bylaws, and the appointment or dismissal of Board members.

### Article 31

The Ordinary General Assembly shall be competent to consider the following matters:

1. Examine reports and proposals submitted by the Board of Directors or committees and obtain an opinion thereon, if necessary.
2. Discuss and obtain an opinion thereon regarding the draft budget for the next fiscal year.
3. Discuss and obtain an opinion on the final account of the Association's revenues and expenditures.
4. Examine the Board of Directors' report on the activities of the past year.
5. Appoint the auditor and examine his report on the Association's final account, subject to the provisions of Article (49) of these Bylaws.
6. Elect Board members for the first time or to replace those whose membership has expired or has been terminated.
7. Other matters that the Board of Directors deems necessary to include on the agenda.

### Article 32

The Extraordinary General Assembly shall have the following powers:

1. Amending the association's bylaws.
2. Withdrawing or granting confidence to some or all members of the Board of Directors.
3. Voluntarily dissolving the association or merging it with other associations working to achieve the same objectives. In this case, the approval of four-fifths of the members (80 percent of the members) is required.
4. Other matters determined by the entity calling the Extraordinary General Assembly.



## Chapter Five

### Board of Directors

#### Article 33

The Board of Directors is the executive authority of the Association. It implements the policy established by the General Assembly and the decisions it issues to achieve the Association's legitimate purposes. The Board of Directors is responsible for managing the Association's affairs and may, to this end, undertake any action except those required by these Bylaws to be approved by the General Assembly prior to implementation.

The Board of Directors shall perform the following:

1. Prepare the general framework for the Association's general policy.
2. Prepare plans and programs to achieve the Association's objectives.
3. Draft the Association's bylaws in accordance with its bylaws.
4. Review reports received from the Association's committees and members' proposals and make appropriate decisions regarding them.
5. Prepare the Association's draft annual budget and final accounts.
6. Prepare the Association's annual activity report.
7. Form the committees necessary to achieve the Association's objectives and encourage members to join.
8. Prepare and distribute the bulletins, brochures, and studies necessary to achieve the Association's objectives. Article 34

The Board of Directors shall consist of seven members elected by the General Assembly from among its members for a two-year term, renewable for one or more terms.

#### Article 35

A member of the Board of Directors shall meet the following requirements:

1. He/she shall be in full possession of his/her civil rights.



2. He/she shall not be a member of the Board of Directors of an association proven to have committed violations that led to its dissolution within five years of the date of the dissolution decision.
3. As for the position of Chairman of the Board of Directors, anyone running for this position must have been a member of the association for at least five years (except for the founding members of the association).

#### Article 36

Membership on the Board of Directors of an association may not be combined with membership on the Board of Directors of another association operating in a similar activity. It is not permissible to combine membership on the Board of Directors with paid employment in the association.

#### Article 37

The General Assembly shall elect the members of the Board of Directors by direct secret ballot for each position separately, as follows:

A Chairman, a Vice-Chairman, a Secretary, a Treasurer, and three administrative members. The responsibilities of each member shall be as follows:

The President:

He is the legal representative of the Association before third parties. He shall preside over the meetings of the Board of Directors and the General Assembly, manage each meeting, sign the minutes of their meetings with the Secretary, and sign checks, all disbursement orders, and financial documents with the Treasurer. He shall also sign decisions to dismiss members and supervise all the Association's activities. He shall also adjudicate urgent matters that cannot be delayed, provided that they are presented to the Board of Directors at its first meeting.

The Vice-President:

He shall have the responsibilities of the Chairman in the event of the Chairman's absence. The Board of Directors may delegate to him certain permanent financial, administrative, or technical responsibilities.

The Secretary:

He shall prepare the agenda for the Board of Directors and General Assembly meetings, record the minutes, and sign them with the Chairman. He shall supervise all written work, correspondence, files, records, books, papers, and contracts. Treasurer:



He shall manage the association's funds, maintain its accounts, revenues, and expenditures, deposit its funds in an approved bank, and disburse any disbursements decided upon pursuant to authorizations signed by him and the president. He shall also monitor the collection and recording of subscriptions in books and records and maintain financial documents that entail a financial obligation or right to the association, ensuring that revenues and expenditures comply with the provisions of the financial regulations. He shall submit a monthly report to the Board of Directors on the financial status of revenues and expenditure, and may retain a specific amount for necessary expenses, as determined by the association's financial regulations.

Three Administrative Members:

Their positions shall be determined by the Board of Directors.

#### Article 38

The Board of Directors may form subcommittees from among its members or from others. The Board shall determine the number of members of each committee and its mandate and shall establish a system for its work. The results of its studies and research shall be submitted to the Board of Directors for its decision.

#### Article 39

The Board of Directors shall meet regularly once a month. Its meetings shall be valid with the attendance of a majority of its members, provided that the Chairman and Vice Chairman are present. The Board Secretary shall prepare the agenda for the Board meetings and present it to the Chairman for his/her decision. The Secretary shall then notify the members of the agenda at least one week prior to the meeting. Board decisions shall be issued by a majority vote of those present. In the event of a tie, the side with the Chairman shall prevail.

#### Article 40

The Board of Directors may hold an extraordinary meeting at the invitation of the Chairman or upon the request of at least one-third of the Board members to consider urgent matters. The meeting shall be limited to discussing the topics approved on its agenda. The Ministry of Labor and Social Affairs may request a Board meeting if necessary.



#### Article 41

Any member who is absent from the Board of Directors for three consecutive meetings or six meetings within a single year without providing an acceptable excuse shall be deemed to have resigned from the Board of Directors. In the event of the death, resignation, or dismissal of a member of the Board of Directors, or if their position becomes vacant for any reason, they shall be replaced by one of the reserve members in the last elections held to determine the members of the Board of Directors in accordance with the Association's bylaws. The term of the new member shall complement that of their predecessor until the end of the term.

If the member to be replaced is elected unopposed, the Board may continue to perform its duties at the end of the term without appointing a successor, provided that the number of members whose positions have been vacated for the reasons does not exceed one-third of the Board's members. Otherwise, the matter shall be referred to the General Assembly to elect a successor to the member or members whose positions have become vacant.

#### Article 42

The Board of Directors shall be dissolved if the position of Chairman becomes vacant or if at least one-third of its members resign from it at once, or if the number of remaining members becomes less than half of the Board's members for any reason.

#### Article 43

The Board of Directors shall maintain the following records and books at the Association's headquarters:

1. A register for registering members, specifically indicating each member's name, surname, nationality, profession, date of birth, date of admission to membership, and personal identification number as recorded on the central population registry card.
2. A register for recording the minutes of the Board of Directors' meetings, signed by the Chairman, the Secretary, and all members present.
3. A register for recording the minutes of the General Assembly meetings.
4. A register for recording revenues and expenditures.
5. A bank account book.
6. A permanent advance account book.
7. A subscription book.





8. A register for recording all real estate, movable property, or other permanent property owned by the Association. This register shall include a brief description of each property, its purchase price and date, the location of its location, the name, title, and address of the person in charge of the property. Any change in its condition shall also be recorded in the register. The Board of Directors may, if necessary, add additional information to the information contained in the forms. The Board may also establish other records and books as may be required for the smooth running of the business.

Before the records and books are put into operation, each page must be numbered consecutively and stamped with the Association's seal. All records, books, and files must be up to date.

#### Article 44

The Board of Directors may appoint a director from among its members or from outside the Board of Directors and authorize him to manage any Board of Directors matter. The appointment of the director may be for a fee determined by the Board. In this case, the director shall be deemed to have resigned from the Board of Directors if he is a member.

### Chapter Six

## 1994 Association Finances

#### Article 45

The Association's revenues shall consist of:

1. The membership fee paid by the member upon registration or re-registration.
2. Member subscriptions.
3. Donations and gifts authorized by the Ministry of Labor and Social Affairs.
4. Profits and interest generated from investing its funds within the limits of applicable laws.
5. Revenues from events, exhibitions, and charity markets held by the association in which it participates, after obtaining the approval of the competent authorities.
6. Aid received from the state.



#### Article 46

The association may not receive funds from a foreign person or entity, nor may it send any of the above to persons or organizations abroad, except with the permission of the Ministry of Labor and Social Affairs. This applies except for amounts for the cost of books, publications, and scientific and technical records.

#### Article 47

The fiscal year shall begin on January 1 and end on December 31 of each year.

#### Article 48

The chairman and members of the board of directors shall be responsible, each within the limits of their jurisdiction, for the association's funds and for any disposal thereof that violates the provisions of these bylaws, the association's internal regulations, and the decisions of the general assembly.

#### Article 49

The Board of Directors shall establish financial regulations governing the association's financial affairs, particularly the disbursements and deposits of the association's funds, the determination of membership and subscription fees, the amount of funds the treasurer may retain as a permanent advance for emergency disbursements, and other information. The financial regulations shall not be considered valid until approved by the General Assembly.

#### Article 50

The Board of Directors shall present the final accounts to the General Assembly, approved by all its members, for their opinion and approval.

If the Association's expenditure or revenues exceed ten thousand dinars, the Board of Directors shall submit the final accounts to an accredited chartered accountant, along with supporting documents, for review and a report at least one month before the General Assembly's annual meeting. The Board of Directors shall present the draft budget for the following year to the General Assembly for its opinion.

A copy of the final accounts, the general budget, and the auditors' and Board of Directors' reports must be attached to the invitation letters addressed to members entitled to attend the General Assembly. These documents must also be displayed in a conspicuous place at the Association's headquarters at least fifteen days before the General Assembly meeting and remain so until approved.



#### Article 51

The Association's cash funds shall be deposited in the name under which it was registered with an accredited bank. The Ministry of Labor and Social Affairs shall be notified of this. The Ministry of Labor and Social Affairs must also be notified of any change of bank within one week of the change. No amount may be withdrawn from the bank unless the check is signed by the President and the Treasurer, or their representative, pursuant to a decision by the Board of Directors.

#### Article 52

No amount of the Association's funds may be disbursed except by a decision of the Board of Directors, within the limits of the Association's purposes, and in accordance with the terms and conditions specified in these Bylaws and the Financial Regulations. In emergency cases, disbursements may be made by order of the Chairman of the Board of Directors without prior approval from the Board, if they are presented to the Board at its first meeting, accompanied by the reasons for and documentation for the disbursement.

#### Article 53

The Association's funds, whether in-kind or in cash, including subscriptions, donations, gifts, etc., are considered the property of the Association. A member of the Association, anyone whose membership has been revoked for any reason, or their heirs, shall have no right to them.

#### Article 54

The General Assembly shall select the auditor from among those nominated by the Board of Directors, subject to the provisions of Article (49) of these Bylaws. The General Assembly shall determine his remuneration, and he shall exercise the following powers:

1. Auditing the Association's accounts.
2. Reviewing the implementation of the budget item and submitting any observations he deems appropriate to the Board of Directors. 3- Preparing the final accounting report for the fiscal year end and presenting it to the General Assembly.





## Chapter Seven

### Dissolving the Association or Establishing Branches

#### Article 55

The General Assembly's decision to establish branches shall not be effective until it is registered in the register maintained for this purpose at the Ministry of Labor and Social Affairs and published in the Official Gazette.

#### Article 56

The decision to dissolve or merge an association shall be made at an extraordinary meeting of the General Assembly by a majority of four-fifths (80 percent) of the members.

#### Article 57

After the dissolution of an association, its members, administrators, and employees are prohibited from continuing its activities or disposing of its funds once they become aware of its dissolution. Furthermore, no person is permitted to participate in the association's activities after the dissolution decision is published in the Official Gazette.

#### Article 58

If an association is dissolved, the Ministry of Labor and Social Affairs shall appoint a liquidator for a period and with pay. The association's administrators must promptly hand over all documents and records pertaining to the association of the liquidator upon request. They, the bank holding the association's funds, and its debtors are prohibited from disposing of any of the association's affairs or rights without a written order from the liquidator.

#### Article 59

After the liquidation is completed, the liquidator shall distribute the remaining funds to the charitable associations or organizations designated by the General Assembly when it decides to dissolve the association. If the method of distribution becomes impossible, the Ministry of Labor and Social Affairs shall specify the social organizations to which the association's funds should be allocated.



## Chapter Eight

### Final Provisions

#### Article 60

The General Assembly's decision to amend the association's bylaws shall not be effective until it is registered in the register maintained for this purpose at the Ministry of Labor and Social Affairs and published in the Official Gazette.

#### Article 61

The Association may appoint employees or workers to work permanently or temporarily at the Association's headquarters and pay them their wages or bonuses in accordance with what is decided by the Board of Directors and within the limits set by the Association's financial regulations and in accordance with the provisions of the Private Sector Labor Law issued by Decree-Law No. (23) of 1976 and its amendments.



Certificate Issue Date: 26/03/2024

تاريخ إصدار الشهادة: 26/03/2024

شهادة لمن يهمه الأمر  
**To Whom It May Concern Certificate**

تفيد هيئة المعلومات والحكومة الإلكترونية (قطاع الإحصاء والسجل السكاني) بأن المنشأة المبينة أدناه مسجلة لدى الهيئة في ملفات نظام المنشآت الاقتصادية والاجتماعية حتى تاريخ إصدار هذه الشهادة حسب التالي:

The Information & eGovernment Authority (IGA) - Statistics and Population Registry Sector, certifies that the below mentioned establishment data, according to Economics and Social Establishments System is as follows:

تفاصيل المنشأة	
Establishment No.:	73005201
Establishment Name:	رقم المنشأة:
Address:	اسم المنشأة:
FLAT 1 BLD 1487	شقة 1 مبنى 1487
ROAD 2425	طريق 2425
MANAMA / ALFATEH 324	المنامة / الفاتح 324
Owner's Identity Number:	73005201
Owner's Name:	الرقم الشخصي للمالك:
Establishment Main Activity:	اسم المالك:
Establishment Detailed Activity:	النشاط الرئيسي للمنشأة:
	النشاط التفصيلي للمنشأة:

أصدرت هذه الشهادة بناء على طلب صاحب المنشأة

This certificate has been issued upon the Establishment owner's request

Employee User Number:

cssomck

الرقم التعريفي للموظف:

Fees:

-/0.0 دينار

قيمة الرسم:

Official Stamp &amp; Signature:



الختم والتوقيع الرسمي:

دولة البحرين  
وزارة العمل والشؤون الاجتماعية  
إدارة الشؤون الإدارية والمالية  
الشؤون القانونية

النظام الأساسي  
لجمعية أطباء الفم والأسنان  
البحرينية

أبريل عام 1994م

الموضوع	الصفحة
<b>الباب الأول</b>	<b>4</b>
أحكام عامة	4
مادة - 1 -	4
مادة - 2 -	4
مادة - 3 -	4
مادة - 4 -	4
مادة - 5 -	4
مادة - 6 -	4
مادة - 7 -	4
مادة - 8 -	4
<b>الباب الثاني</b>	<b>4</b>
أهداف الجمعية ووسائل تنفيذها	4
مادة - 9 -	4
مادة - 10 -	5
<b>الباب الثالث</b>	<b>5</b>
العضوية	5
مادة - 11 -	5
مادة - 12 -	5
1. العضوية العاملة	5
2. العضوية المشاركة	5
3. العضوية الفخرية	5
مادة - 13 -	6
مادة - 14 -	6
مادة - 15 -	6
مادة - 16 -	6
مادة - 17 -	6
مادة - 18 -	6
مادة - 19 -	6
مادة - 20 -	6
مادة - 21 -	7
مادة - 22 -	7
مادة - 23 -	7
<b>الباب الرابع</b>	<b>7</b>
الجمعية العمومية	7
مادة - 24 -	7
مادة - 25 -	7
مادة - 26 -	7
مادة - 27 -	7
مادة - 28 -	8
مادة - 29 -	8
مادة - 30 -	8
مادة - 31 -	8



8 مادة - 32 -

## **8 الباب الخامس**

<b>8</b>	<b>مجلس الإدارة</b>
9	مادة - 33 -
9	مادة - 34 -
9	مادة - 35 -
9	مادة - 36 -
9	مادة - 37 -
9	الرئيس
9	نائب الرئيس
9	أمين السر
10	أمين الصندوق
10	ثلاثة أعضاء إداريين
10	مادة - 38 -
10	مادة - 39 -
10	مادة - 40 -
10	مادة - 41 -
10	مادة - 42 -
10	مادة - 43 -
11	مادة - 44 -

## **11 الباب السادس**

<b>11</b>	<b>مالية الجمعية</b>
11	مادة - 45 -
11	مادة - 46 -
11	مادة - 47 -
11	مادة - 48 -
11	مادة - 49 -
12	مادة - 50 -
12	مادة - 51 -
12	مادة - 52 -
12	مادة - 53 -
12	مادة - 54 -

## **12 الباب السابع**

<b>12</b>	<b>حل الجمعية أو تكوين فروع لها</b>
12	مادة - 55 -
12	مادة - 56 -
12	مادة - 57 -
13	مادة - 58 -
13	مادة - 59 -

## **13 الباب الثامن**

<b>13</b>	<b>أحكام ختامية</b>
13	مادة - 60 -
13	مادة - 61 -

## الباب الأول

### أحكام عامة

#### مادة - 1 -

تأسست بدولة البحرين في عام 1994م جمعية باسم جمعية أطباء الفم والأسنان البحرينية تحت قيد رقم 95/ج/م طبقاً لأحكام قانون الجمعيات والأندية الاجتماعية والثقافية والهيئات الخاصة العاملة في ميدان الشباب والرياضة والمؤسسات الخاصة الصادر بالمرسوم بقانون رقم ( 21 ) لسنة 1989م والقرارات الوزارية الصادرة تنفيذاً له .

#### مادة - 2 -

تكتسب الجمعية شخصيتها الاعتبارية بعد إتمام الإجراءات المتعلقة بتسجيلها بوزارة العمل والشؤون الاجتماعية طبقاً لأحكام القرار الوزاري رقم ( 2 ) لسنة 1990 بشأن تنظيم سجل قيد الجمعيات والأندية الاجتماعية والثقافية الخاضعة لإشراف وزارة العمل والشؤون الاجتماعية وتثبيت الشخصية الاعتبارية للجمعية من تاريخ نشر تسجيلها في الجريدة الرسمية.

#### مادة - 3 -

مقر الجمعية ومركز إدارتها هو مدينة المنامة.

#### مادة - 4 -

يمثل الجمعية قانونياً رئيس مجلس إدارتها أو من ينوب عنه بقرار من مجلس الإدارة.

#### مادة - 5 -

لا يجوز للجمعية الاشتغال بالسياسة، كما لا يجوز للجمعية الدخول في مضاربات مالية، وعلى الجمعية مراعاة النظام العام والآداب والالتزام في جميع أنشطتها بعدم المساس بسلامة الدولة أو شكل الحكومة أو نظامها الاجتماعي.

#### مادة - 6 -

اللغة العربية هي اللغة الرسمية، ويجوز استخدام لغات أجنبية أخرى إذا اقتضت الضرورة ذلك.

#### مادة - 7 -

يذكر اسم الجمعية وعنوان مقرها ورقم تسجيلها ونطاق عملها وشعارها ( إن وجد ) في جميع دفاترها وسجلاتها ومطبوعاتها.

#### مادة - 8 -

لا يجوز للجمعية أن تنتسب أو تشترك أو تنضم إلى جمعية أو هيئة أو اتحاد يكون مقره خارج البحرين دون إذن مسبق من وزارة العمل والشؤون الاجتماعية.

## الباب الثاني

### أهداف الجمعية ووسائل تنفيذها

#### مادة - 9 -

تسعى الجمعية للعمل على تحقيق الأهداف التالية:

- 1- العمل على تنظيم وتقنين مزاولة مهنة طب الفم والأسنان في البحرين، ورفع مستواها بالتعاون مع الجهات الرسمية والجهات المختصة الأخرى.
- 2- المحافظة على أخلاقيات المهنة، وتقاليدها.
- 3- المساعدة على تهيئة فرص العمل لأعضائها والمساهمة في حل مشاكلهم المهنية.

- 4- المساهمة في تطوير وتوسعة خدمات طب الفم والأسنان.
- 5- العمل على نشر الوعي الصحي لطب الفم والأسنان بين المواطنين والمقيمين .
- 6- تشجيع البحث العلمي.
- 7- تعزيز وتطوير العلاقات مع الجمعيات الأخرى والنوادي الأهلية في البحرين.
- 8- التعاون مع الجمعيات والنقابات الطبية العربية في الدول العربية الأخرى والمشاركة في أنشطة اتحاد أطباء الأسنان العرب، ودعم الصلات مع منظمات أطباء الفم والأسنان في سائر دول العالم.
- 9- تعزيز وتوطيد العلاقات الاجتماعية بين أطباء الأسنان.

#### مادة - 10 -

تسعى الجمعية لتحقيق أهدافها بالوسائل التالية:

- 1- التنسيق مع الجهات الرسمية وغير الرسمية من أجل تحقيق أهداف الجمعية.
- 2- عقد المؤتمرات والندوات والمحاضرات العلمية والتثقيفية للأعضاء والجمهور.
- 3- إصدار كتيبات علمية وملصقات ذات العلاقة بالتنقيف العلمي والصحي للفم والأسنان.
- 4- عقد المؤتمرات العلمية المحلية والعالمية في البحرين والمشاركة في المؤتمرات العربية والدولية.
- 5- إقامة مسابقات البحث العلمي في العلوم الطبية، والتركيز على الدراسات والأبحاث وإقامة المسابقات في علوم طب الفم والأسنان.
- 6- تنشيط علاقات الأعضاء من خلال إقامة الأنشطة الاجتماعية المختلفة.

### الباب الثالث

#### العضوية

#### مادة - 11 -

- 1- أن يكون بحريني الجنسية.
- 2- أن يكون حاصلاً على درجة البكالوريوس في طب الفم والأسنان أو ما يعادلها من إحدى الجامعات أو الكليات المعترف بها في دولة البحرين.
- 3- أن يكون حسن السمعة والسلوك وان لا يكون قد صدر ضده حكم في جناية مخلة بالأمانة والشرف إلا إذا رد إليه اعتباره.
- 4- أن يلتزم بدفع رسوم الانضمام والاشتراك في الجمعية.

#### مادة - 12 -

تنقسم العضوية في الجمعية إلى ثلاثة أقسام وهي :

##### 1- العضوية العاملة:

وهو العضو الذي تنطبق عليه جميع شروط العضوية الواردة في المادة (11) من النظام وله كافة الحقوق من ترشيح أو تصويت أو انتخاب وعليه جميع الواجبات.

##### 2- العضوية المشاركة:

تمنح هذه العضوية لكل طبيب أسنان غير بحريني الجنسية، وأصحاب المهن المعاونة لطب الفم والأسنان العاملين بالبحرين ما لم يكن لهم جمعية مهنية تمثلهم ولهم كافة حقوق الأعضاء العاملين، ماعدا حق التصويت أو الترشيح أو الانتخاب.

##### 3- العضوية الفخرية:

يحق لمجلس الإدارة أن يمنح هذه العضوية إلى كل من قدم إسهامات مميزة في المجالين الصحي والمهني بقرار منه، ولا يحق لهذه العضوية التصويت أو الترشيح أو الانتخاب، ولا يلتزم العضو الفخري بدفع رسوم الانضمام أو الاشتراك.

**مادة - 13 -**

على من يرغب في الانضمام إلى عضوية الجمعية أن يتقدم بطلب إلى أمين سر مجلس الإدارة وفقا للنموذج المعد لهذا الغرض . وعلى أمين سر المجلس عرض طلب الانضمام على مجلس الإدارة، في أول اجتماع له للبت في قبول الطلب أو رفضه.

**مادة - 14 -**

يخطر مقدم الطلب كتابيا بقرار مجلس الإدارة بالقبول أو الرفض خلال شهر من تاريخ صدور القرار مع بيان الأسباب في حالة الرفض. ولا يجوز إعادة النظر في الطلبات التي سبق للمجلس رفضها إلا بعد مرور مدة لا تقل عن ثلاثة اشهر من تاريخ قرار الرفض.

**مادة - 15 -**

على من يرغب في الانسحاب من عضوية الجمعية أن يتقدم بطلبه إلى أمين سر مجلس الإدارة مكتوبا ومشفوعا بأسباب الانسحاب. وعلى أمين السر عرض الطلب على المجلس، في أول اجتماع له بعد تقديم الطلب للنظر في أسباب انسحاب العضو ومحاولة إقناعه بالعدول عن قراره، فإذا لم يعدل عن طلبه اعتبر الانسحاب مقبول. ويلتزم العضو المنسحب بسداد جميع الاشتراكات المستحقة عليه وكذلك أية التزامات مالية أخرى للجمعية.

**مادة - 16 -**

تتخصر الجزاءات التي من حق مجلس الإدارة اتخاذها بحق الأعضاء فيما يلي:

- 1- التنبيه الخطي.
- 2- الإنذار الخطي.
- 3- تجميد العضوية بصفة مؤقتة بحيث لا تزيد عن ستة أشهر أو إلى أول اجتماع للجمعية العمومية أيهما أقرب.
- 4- التوصية بفصل العضو من الجمعية وإحالة إلى أول اجتماع عادي أو غير عادي للجمعية العمومية بتوصية فصله، أيهما أقرب.

**مادة - 17 -**

يجوز لمجلس الإدارة فصل العضو من الجمعية بعد سماع وجهة نظره في الحالات التالية:

- 1- إذا أخل بالنظام الأساسي أو اللوائح الداخلية للجمعية.
- 2- إذا خالف قرارات الجمعية العمومية أو مجلس الإدارة.
- 3- إذا اختلس من أموال الجمعية أو بدد عهدها أو زور أختامها أو مكاتباتها أو أوراقها.
- 4- إذا قذف أو شتم بالجمعية أو بأعمالها أو بمجلس إدارتها.
- 5- إذا امتنع عن تسديد اشتراكه بدون سبب مقبول رغم إشعاره كتابيا بوجوب السداد طبقا للوائح المالية للجمعية.
- 6- إذا صدر حكم جنائي ضده في جريمة مخلة بالشرف أو الأمانة، ما لم يرد إليه اعتباره. ولا يتم الفصل إلا بموافقة ثلاثي أعضاء مجلس الإدارة ويخطر العضو بقرار المجلس خلال أسبوعين من تاريخ صدوره.
- 7- إذا ثبت عليه القيام بعمل يضر بمصالح المهنة وأخلاقياتها، إلى يحط من قدرها.

**مادة - 18 -**

يجوز للعضو المفصول لأي سبب التظلم من قرار فصله أمام الجمعية العمومية العادية أو غير العادية في أول اجتماع لها بعد صدور قرار الفصل ويكون قرار الجمعية العمومية نهائيا، بأغلبية ثلثي أصوات الأعضاء الحاضرين على الأقل، وعلى أمين سر مجلس الإدارة إخطار العضو بقرار الجمعية العمومية خلال أسبوعين من تاريخ صدوره.

**مادة - 19 -**

- 1- الأعضاء المفصولين لأي سبب بخلاف عدم دفع الاشتراكات لا يجوز قبول طلباتهم لعضوية جديدة إلا بقرار من الجمعية العمومية بأغلبية ثلثي أصوات الأعضاء الحاضرين .
- 2- يسترد الأعضاء المفصولين بسبب عدم دفع اشتراكات عضويتهم تلقائيا بمجرد تقديمهم طلب خطي لمجلس إدارة الجمعية مرفقا به اشتراكاتهم المتخلفة.

**مادة - 20 -**

تسقط العضوية في إحدى الحالات التالية:

- 1- الوفاة.
- 2- الانسحاب من عضوية الجمعية.
- 3- فقدان أحد شروط العضوية في المادة ( 9 ) من هذا النظام.
- 4- الفصل من الجمعية.

#### مادة - 21 -

على العضو الالتزام بالنظام الأساسي ولوائح الجمعية والتقييد بقراراتها وسداد رسوم الانضمام والاشتراك حسبما تقرره اللائحة المالية والالتزام بنظام وواجبات الطبيب وآداب المهنة، وعليه أن ينبه مجلس الإدارة إذا اكتشف أية مخالفة من قبل أحد الأعضاء لتلك القوانين أو الأنظمة أو القرارات . وعليه كذلك أن يؤدي عمله فيما يتعلق بمهنته بدقة وأمانة، ويتقيد بشروط وقواعد مزاوله المهنة.

#### مادة - 22 -

يجب أن تتم العلاقة بين الأعضاء على أساس من الزمالة والثقة والاحترام المتبادل والمنافسة الشريفة. ولا يجوز لعضو الجمعية اتخاذ إجراءات قضائية ضد أي عضو آخر بسبب ممارسة المهنة إلا بعد عرض الأمر على مجلس الإدارة.

#### مادة - 23 -

لعضو الجمعية الحق فيما يلي :

- 1- حضور اجتماعات الجمعية العمومية ومناقشة الموضوعات المدرجة في جداول أعمالها والتصويت عليها.
- 2- الحصول على بطاقة العضوية بالجمعية مبينا بها اسمه وعنوانه ورقم عضويته وتاريخ انضمامه ورقمه الشخصي، وأية بيانات أخرى.
- 3- الحصول على نسخة من النظام الأساسي للجمعية.
- 4- الاستفادة من التسهيلات التي توفرها الجمعية لأعضائها على المستوى المهني أو الاجتماعي.
- 5- الحصول على ما تصدره الجمعية من نشرات أو مطبوعات .
- 6- للعضو العامل المسدد لاشتراكاته كاملة حق التصويت والترشيح والانتخاب.
- 7- المشاركة في جميع أنشطة الجمعية.

### الباب الرابع

#### الجمعية العمومية

#### مادة - 24 -

الجمعية العمومية هي السلطة العليا في رسم سياسة الجمعية ومراقبة تطبيقها وتسري قراراتها على جميع أجهزتها وأعضائها.

#### مادة - 25 -

تتكون الجمعية العمومية من جميع الأعضاء العاملين الذين أوفوا بالالتزامات المفروضة عليهم وفقا للنظام الأساسي للجمعية.

#### مادة - 26 -

تعقد الجمعية العمومية دورتها العادية مرة كل سنة خلال الثلاثة أشهر التالية لانتهاء السنة المالية للجمعية في مقر المركز الرئيسي للجمعية. ويجوز لمجلس الإدارة أن يدعو الجمعية العمومية للانعقاد في مكان آخر. ويحدد مجلس الإدارة موعد ومكان عقد الجمعية العمومية وجدول الأعمال ويبلغ بها الأعضاء قبل موعد الانعقاد بأسبوعين على الأقل. ولا يجوز للجمعية العمومية النظر في غير المسائل الواردة في الجدول إلا بموافقة أغلبية عدد أصوات الأعضاء الحاضرين.

#### مادة - 27 -

لا يعتبر اجتماع الجمعية العمومية صحيحا إلا بحضور الغالبية المطلقة لأعضائها، فإذا لم يتكامل هذا العدد أجل الاجتماع إلى جلسة أخرى تعقد بعد مدة لا تقل عن ثمانية أيام، ولا تزيد عن خمسة عشرة يوما من تاريخ



الاجتماع الأول، ويكون الاجتماع الثاني صحيحا، إذا حضره ثلث عدد أعضاء الجمعية العمومية، فإذا لم يكتمل النصاب القانوني أجل الاجتماع إلى جلسة أخرى، تعقد خلال مدة لا تقل عن ساعة ولا تزيد عن خمسة عشرة يوما، يكون الانعقاد في هذه الحالة صحيحا إذا حضره عشرة في المائة من الأعضاء. إذا اكتمل النصاب القانوني فلا يؤثر في صحة القرارات المتخذة انسحاب أقل من نصف عدد الأعضاء الحاضرين عند بدء الاجتماع.

#### مادة - 28

يعرض مجلس الإدارة في لوحة الإعلانات بمقر الجمعية قبل انعقاد الجمعية العمومية بخمسة أيام كشف بأسماء الأعضاء اللذين يرغبون في ترشيح أنفسهم لعضوية مجلس الإدارة .

#### مادة - 29

يجوز أن تعقد الجمعية العمومية دورة غير عادية بناء على :

- 1- دعوة من مجلس الإدارة .
- 2- طلب يتقدم به لمجلس الإدارة كتابة عدد لا يقل عن ثلث عدد الأعضاء العاملين اللذين لهم حق حضور الجمعية العمومية.
- 3- دعوة من وزارة العمل والشئون الاجتماعية. ويحدد في الدعوة الغرض من عقدها كما تحدد المسائل والموضوعات التي تعقد من أجلها، ويتبع في انعقاد الدورة غير العادية الإجراءات التي تسير عليها الدورات العادية من حيث تحديد الموعد والمكان وصحة الانعقاد وغير ذلك.

#### مادة - 30

تصدر قرارات الجمعية العمومية بأغلبية أصوات الأعضاء الحاضرين ومع ذلك يشترط لصحة القرارات أغلبية ثلثي أعضاء الجمعية العمومية فيما يختص بفصل الأعضاء و تعديل النظام الأساسي للجمعية وتقرير أو عزل أعضاء مجلس الإدارة.

#### مادة - 31

تختص الجمعية العمومية العادية بالمسائل الآتية:

- 1- بحث التقارير والاقتراحات المقدمة من مجلس الإدارة أو من اللجان وأخذ الرأي عليها إذا تطلب الأمر.
- 2- مناقشة مشروع ميزانية السنة المالية المقبلة للجمعية وأخذ الرأي عليه.
- 3- مناقشة الحساب الختامي لإيرادات ومصروفات الجمعية وأخذ الرأي عليه.
- 4- بحث تقرير مجلس الإدارة عن أعمال السنة المنتهية.
- 5- تعيين مراقب الحسابات وبحث تقريره عن الحساب الختامي للجمعية مع مراعاة أحكام المادة (49) من هذا النظام.
- 6- انتخاب أعضاء مجلس الإدارة لأول مرة أو بدلا من الذين زالت أو انتهت عضويتهم.
- 7- المسائل الأخرى التي يرى مجلس الإدارة إدراجها في جدول الأعمال.

#### مادة - 32

تختص الجمعية العمومية غير العادية بما يلي:

- 1- تعديل النظام الأساسي للجمعية.
- 2- سحب الثقة أو منحها لبعض أو كل أعضاء مجلس الإدارة.
- 3- حل الجمعية اختياريا، أو إدماجها مع جمعيات أخرى تعمل في تحقيق نفس الأهداف. وفي هذه الحالة يجب موافقة أربعة أخماس الأعضاء (80 بالمائة من الأعضاء).
- 4- المسائل الأخرى التي تحددها الجهة الداعية لعقد الجمعية العمومية غير العادية.

## الباب الخامس

### مجلس الإدارة

**مادة - 33 -**

مجلس الإدارة هو السلطة التنفيذية للجمعية وتقوم بتنفيذ السياسة التي ترسمها الجمعية العمومية والقرارات التي تصدرها تحقيقاً للأغراض المشروعة للجمعية ويتولى مجلس الإدارة إدارة شئون الجمعية وله في سبيل ذلك القيام بأي عمل من الأعمال عدا تلك التي ينص هذا النظام على ضرورة موافقة الجمعية العمومية عليها قبل إجرائها .

ويقوم مجلس الإدارة على وجه الخصوص بالأعمال الآتية:

- 1- إعداد الإطار العام للسياسة العامة التي تسير عليها الجمعية.
- 2- إعداد الخطط والبرامج المحققة لأهداف الجمعية.
- 3- وضع اللوائح الخاصة بالجمعية على ضوء نظامها الأساسي.
- 4- دراسة التقارير الواردة من اللجان المشكلة بالجمعية واقتراحات أعضاء الجمعية وأخذ القرارات المناسبة بشأنها.
- 5- إعداد مشروع الميزانية السنوية للجمعية وحسابها الختامي.
- 6- إعداد التقرير السنوي عن نشاط الجمعية.
- 7- تشكيل اللجان اللازمة لتحقيق أهداف الجمعية، وتشجيع الأعضاء على الانضمام لعضويتها.
- 8- إعداد وتوزيع النشرات والكتيبات والدراسات اللازمة لتحقيق أهداف الجمعية.

**مادة - 34 -**

يتكون مجلس الإدارة من سبعة أعضاء تنتخبهم الجمعية العمومية من بين أعضائها لمدة سنتين قابلة للتجديد مدة أو مدد أخرى.

**مادة - 35 -**

يشترط في عضو مجلس الإدارة ما يلي:

- 1- أن يكون متمتعاً بحقوقه المدنية.
- 2- أن لا يكون من أعضاء مجلس إدارة جمعية ثبتت مسئوليتهم عن وقوع مخالفات دعت إلى حلها وذلك قبل مضي خمس سنوات من تاريخ صدور قرار حل الجمعية.
- 3- أما فيما يتعلق بمنصب رئيس مجلس الإدارة فيشترط فيمن يرشح نفسه لهذا المنصب، أن يكون قد مضت على عضويته في الجمعية مدة لا تقل عن خمس سنوات (ويستثنى الأعضاء المؤسسون للجمعية من ذلك).

**مادة - 36 -**

لا يجوز الجمع بين عضوية مجلس إدارة الجمعية و عضوية مجلس إدارة جمعية أخرى تعمل في نشاط مماثل لنشاط الجمعية. ولا يجوز الجمع بين عضوية مجلس الإدارة والعمل في الجمعية بأجر.

**مادة - 37 -**

تنتخب الجمعية العمومية أعضاء مجلس الإدارة بالاقتراع السري المباشر لكل منصب على حده وذلك على الوجه التالي:

رئيس، نائب الرئيس، أمين السر، أمين الصندوق و ثلاثة أعضاء إداريين. ويكون اختصاصات كل منهم كما يلي:

**الرئيس:**

هو الممثل القانوني للجمعية لدى الغير، ويختص برئاسة جلسات مجلس الإدارة والجمعية العمومية وإدارة كل منهم والتوقيع على محاضر جلساتهم مع أمين السر وعلى الشيكات وجميع أذونات الصرف والمستندات المالية مع الأمين المالي والتوقيع على قرارات فصل الأعضاء وكذلك الإشراف على جميع أعمال الجمعية. كما يتولى البت في الأمور المستعجلة التي لا تحتمل التأخير على أن تعرض على مجلس الإدارة في أول اجتماع له.

**نائب الرئيس:**

وتكون له اختصاصات الرئيس في حالة غيابه، ولمجلس الإدارة حق تخويله ببعض الاختصاصات المالية والإدارية أو الفنية الدائمة.

**أمين السر:**

يقوم بتحضير جدول أعمال جلسات الإدارة والجمعيات العمومية وتدوين محاضرها وتوقيعها مع الرئيس. وهو الذي يقوم بالإشراف على كافة الأعمال الكتابية والمراسلات والملفات والسجلات والدفاتر والأوراق والعقود.

**أمين الصندوق:**

يتولى إدارة أموال الجمعية ومسك حساباتها وإيراداتها ومصروفاتها وإيداع أموالها في أحد المصارف المعتمدة وصرف ما يتقرر صرفه بموجب أذونات موقعة من قبله ومن قبل الرئيس. وعليه كذلك مراقبة تحصيل وتسجيل الاشتراكات بالدفاتر والسجلات وحفظ المستندات المالية التي يترتب عليها التزام مالي على الجمعية أو حق لها مع مراعاة مطابقة الإيرادات والمصروفات لأحكام اللائحة المالية، وعليه أن يقدم تقريراً شهرياً لمجلس الإدارة عن الحالة المالية للإيرادات والمصروفات، وله الاحتفاظ بمبلغ معين للنفقات الضرورية وفقاً لما تحدده اللائحة المالية للجمعية.

**ثلاثة أعضاء إداريين:**

يحدد مجلس الإدارة مناصبهم.

**مادة - 38 -**

يجوز لمجلس الإدارة أن يؤلف لجاناً فرعية من بين أعضائه أو من غيرهم ويحدد المجلس عدد أعضاء كل لجنة واختصاصها ويضع نظاماً لأعمالها على أن تعرض نتيجة دراساتها وأبحاثها عليه لتقرير ما يراه بشأنها.

**مادة - 39 -**

يجتمع مجلس الإدارة مرة كل شهر بصفة دورية وتكون اجتماعاته صحيحة بحضور أغلبية أعضائه، وبشرط حضور الرئيس ونائبه، ويقوم أمين سر المجلس بإعداد جدول أعمال جلسات مجلس الإدارة وعرضه على رئيس مجلس الإدارة ليقرر ما يشاء بشأنه ثم يقوم أمين السر بإخطار الأعضاء به قبل موعد الانعقاد بأسبوع على الأقل. وتصدر قرارات المجلس بأغلبية أصوات الحاضرين، فإذا تساوت الأصوات يرجح الجانب الذي فيه الرئيس.

**مادة - 40 -**

يجوز أن يعقد مجلس الإدارة اجتماعاً استثنائياً بدعوة من الرئيس أو بناء على طلب ثلث أعضاء المجلس على الأقل وذلك للنظر في الأمور الطارئة، ويقتصر الاجتماع على مناقشة الموضوعات المقررة في جدول أعماله. ويجوز لوزارة العمل والشؤون الاجتماعية أن تطلب عقد اجتماع لمجلس الإدارة إذا دعت الضرورة لذلك.

**مادة - 41 -**

يعتبر مستقبلاً من عضوية مجلس الإدارة كل من تغيب من أعضائه عن الحضور خلال ثلاث جلسات متوالية أو ست مرات خلال السنة الواحدة بدون إبداء عذر مقبول. وفي حالة وفاة أو استقالة أو فصل أحد أعضاء مجلس الإدارة أو خلو مكانه لأي سبب من الأسباب يحل محله أحد أعضاء الاحتياط في آخر انتخابات أجريت لتحديد أعضاء مجلس الإدارة طبقاً للوائح الداخلية للجمعية، وتكون مدة العضو الجديد مكتملة لمدة سلفه إلى نهاية الدورة.

فإذا كان العضو المراد شغل مكانه قد فاز بالتزكية، يجوز للمجلس أن يستمر في القيام بأعماله في نهاية الدورة دون تعيين خلف له، بشرط أن لا يزيد عدد الأعضاء الذين خلا مكانهم للأسباب السابق الإشارة إليها عن ثلث أعضاء المجلس، وإلا وجب عرض الأمر على الجمعية العمومية لانتخاب خلفاً للعضو أو الأعضاء الذين شغرت أماكنهم.

**مادة - 42 -**

يحل مجلس الإدارة إذا خلا مركز الرئيس أو استقال منه ثلث عدد أعضائه على الأقل دفعة واحدة، أو إذا أصبح عدد الأعضاء الباقين لأي سبب من الأسباب، أقل من نصف عدد أعضاء المجلس. وفي هذه الأحوال يعرض الأمر على الجمعية العمومية في اجتماع غير عادي لانتخاب مجلس إدارة جديدة تكون مدته مكتملة لمدة المجلس السابق. وتتولى وزارة العمل والشؤون الاجتماعية اتخاذ الإجراءات اللازمة لدعوة الجمعية العمومية خلال شهر من تاريخ حل المجلس.

**مادة - 43 -**

يحفظ مجلس الإدارة في مقر الجمعية بالسجلات والدفاتر الآتية:

- 1- سجل لقيد الأعضاء مبيناً به على الأخص اسم كل عضو ولقبه وجنسيته ومهنته وتاريخ ميلاده وتاريخ قبوله في العضوية ورقمه الشخصي الثابت في بطاقة السجل السكاني المركزي.
- 2- سجل تدون فيه محاضر جلسات مجلس الإدارة، على أن توقع المحاضر من قبل الرئيس وأمين السر وجميع الأعضاء الحاضرين.
- 3- سجل تدون فيه محاضر جلسات الجمعية العمومية.
- 4- دفتر لقيد الإيرادات والمصروفات.

- 5- دفتر لحساب البنك.
- 6- دفتر لحساب السلفة المستديمة.
- 7- دفتر لقيد الاشتراكات.
- 8- سجل لقيد جميع العقارات أو المنقولات أو غيرها من العهد المستديمة التي تملكها الجمعية، على أن يثبت في هذا السجل وصف مختصر عن كل منها وثمان شرائها وتاريخه والمكان الموجودة فيه و اسم الشخص الذي في عهده وصفته وعنوانه، كما يثبت في السجل المذكور كل تغيير يطرأ على حالتها. ولمجلس الإدارة إذا لزم الأمر إضافة بيانات أخرى إلى البيانات الواردة في النماذج المشار إليها. كما يجوز للمجلس إنشاء سجلات ودفاتر أخرى مما قد يتطلبه حسن سير العمل. ويشترط قبل البدء في العمل بالسجلات والدفاتر المشار إليها أن ترقم كل صفحة من صفحاتها بأرقام متسلسلة وأن تختم بختم الجمعية ويجب أن تكون جميع السجلات والدفاتر والملفات مستوفاة أولاً بأول.

#### مادة - 44 -

لمجلس الإدارة أن يعين مديراً من أعضائه أو من غير أعضائه ويفوضه التصرف في أي شأن من شئون مجلس الإدارة. ويجوز أن يكون تعيين المدير مقابل أجر يحدده المجلس وفي هذه الحالة يعتبر المدير مستقلاً من عضوية مجلس الإدارة إذا كان عضواً به.

### الباب السادس

#### مالية الجمعية

#### مادة - 45 -

- تتكون إيرادات الجمعية من :
- 1- رسم الانضمام الذي يدفعه العضو عقب قيده أو إعادة قيده بعضويتها.
  - 2- اشتراكات الأعضاء.
  - 3- الهبات والتبرعات التي تصرح بقبولها وزارة العمل والشئون الاجتماعية.
  - 4- الأرباح والفوائد الناتجة عن استثمار أموالها في حدود القوانين المعمول بها.
  - 5- إيرادات الحفلات والمعارض والأسواق الخيرية التي تقيمها أو تشترك فيها الجمعية بعد أخذ موافقة الجهات المختصة.
  - 6- المعونات التي تحصل عليها من الدولة.

#### مادة - 46 -

لا يجوز للجمعية أن تحصل على أموال من شخص أجنبي أو جهة أجنبية ولا أن ترسل شيئاً مما ذكر إلى أشخاص أو منظمات في الخارج إلا بإذن من وزارة العمل والشئون الاجتماعية. وذلك فيما عدا المبالغ الخاصة بثمان الكتب والنشرات والسجلات العلمية والفنية.

#### مادة - 47 -

تبدأ السنة المالية من أول يناير وتنتهي في 31 ديسمبر من كل عام.

#### مادة - 48 -

رئيس وأعضاء مجلس الإدارة مسئولون كل في حدود اختصاصه عن أموال الجمعية وعن أي تصرف فيها يكون مخالفاً لأحكام هذا النظام واللوائح الداخلية للجمعية وقرارات الجمعية العمومية.

#### مادة - 49 -

يضع مجلس الإدارة لائحة مالية ينظم فيه الشئون المالية للجمعية وعلى وجه الخصوص أوجه صرف أموال الجمعية وإيداعها وتحديد رسمي الانضمام والاشتراك ومقدار المبالغ التي يجوز لأمين الصندوق الاحتفاظ بها كسلفه مستديمة للصرف منها في الحالات الطارئة وغير ذلك من البيانات. ولا تعتبر اللائحة المالية سارية المفعول إلا بعد إقرارها من قبل الجمعية العمومية.

**مادة - 50 -**

يقوم مجلس الإدارة بعرض الحساب الختامي على الجمعية العمومية مصدقا عليه من جميع أعضائه وذلك لأخذ الرأي عليه وإقراره.

وإذا جاوزت مصروفات أو إيرادات الجمعية عشرة آلاف دينار، وجب على مجلس الإدارة عرض الحساب الختامي على مكتب محاسبة قانوني معتمد مشفوعا بالمستندات المؤيدة له لفحصه وتقديم تقرير عنه قبل انعقاد الجمعية العمومية في اجتماعها السنوي بشهر على الأقل. وعلى مجلس الإدارة عرض مشروع ميزانية العام المقبل على الجمعية العمومية لأخذ الرأي عليه.

ويجب إرفاق صورة من الحساب الختامي والميزانية العامة وتقارير مراقب الحسابات ومجلس الإدارة بخطابات الدعوة الموجهة إلى الأعضاء الذين لهم حق حضور الجمعية العمومية. كما يجب عرض هذه الأوراق في مكان ظاهر بمقر الجمعية قبل انعقاد الجمعية العمومية بخمسة عشر يوما على الأقل، وتظل كذلك حتى يتم التصديق عليها.

**مادة - 51 -**

تودع الأموال النقدية للجمعية باسمها الذي سجلت به لدى أحد المصارف المعتمدة. وتخطر بذلك وزارة العمل والشؤون الاجتماعية، كما يجب إخطارها في حالة تغيير المصرف خلال أسبوع من تاريخ حصول التغيير. ولا يسحب أي مبلغ من البنك إلا إذا وقع الشيك الرئيس وأمين الصندوق أو من ينوب عنهما بقرار من مجلس الإدارة.

**مادة - 52 -**

لا يصرف أي مبلغ من أموال الجمعية إلا بقرار من مجلس الإدارة وفي حدود أغراض الجمعية وطبقا لما يحدده هذا النظام واللائحة المالية من أحكام وشروط. وفي الحالات الطارئة يجوز الصرف بأمر رئيس مجلس الإدارة بغير موافقة سابقة من المجلس على أن تعرض عليه في أول اجتماع له مشفوعة بأسباب ومستندات الصرف.

**مادة - 53 -**

تعتبر أموال الجمعية العينية منها أو النقدية بما فيها من اشتراكات وتبرعات وهبات وغيرها ملكا للجمعية وليس لعضو الجمعية أو من سقطت عضويته لأي سبب من الأسباب أو لورثته حق فيها.

**مادة - 54 -**

تختار الجمعية العمومية مراقب الحسابات من بين من يرشحهم مجلس الإدارة مع مراعاة أحكام المادة (49) من هذا النظام وتحدد الجمعية العمومية مكافأته، على أن يباشر الاختصاصات التالية:

- 1- مراجعة حسابات الجمعية.
- 2- مراجعة تطبيق بند الميزانية ويرفع ما يراه من ملاحظات إلى مجلس الإدارة.
- 3- إعداد تقرير الحساب الختامي للسنة المالية المنتهية وعرضه على الجمعية العمومية.

**الباب السابع****حل الجمعية أو تكوين فروع لها****مادة - 55 -**

لا يعتبر قرار الجمعية العمومية بتكوين فروع لها نافذا إلا بعد قيده في السجل المعد لهذا الغرض بوزارة العمل والشؤون الاجتماعية، ونشره في الجريدة الرسمية.

**مادة - 56 -**

يكون قرار حل الجمعية أو دمجها في اجتماع غير عادي للجمعية العمومية بأغلبية أربعة أخماس الأعضاء (80 بالمائة).

**مادة - 57 -**

يحظر على أعضاء الجمعية بعد حلها كما يحظر على القائمين بإدارتها وعلى موظفيها مواصلة نشاطاتها أو التصرف في أموالها بمجرد علمهم بحلها. كما يحظر على أي شخص أن يشترك في نشاط الجمعية بعد نشر قرار الحل في الجريدة الرسمية.



**مادة - 58 -**

إذا حلت الجمعية عينت وزارة العمل والشئون الاجتماعية مصفيا لها لمدة وبأجر. ويجب على القائمين على إدارة الجمعية المبادرة بتسليم المصفي جميع المستندات والسجلات الخاصة بالجمعية عند طلبها، ويمنع عليهم وعلى المصرف المودع لديه أموال الجمعية والمدينين لها التصرف في أي شأن من شئون الجمعية أو حقوقها إلا بأمر كتابي من المصفي.

**مادة - 59 -**

بعد إتمام التصفية يقوم المصفي بتوزيع الأموال الباقية على الجمعيات أو الهيئات الخيرية التي تحدده الجمعية العمومية عند اتخاذها قرار الحل. وإذا أصبحت طريقة التوزيع غير ممكنة تحدد وزارة العمل والشئون الاجتماعية الهيئات الاجتماعية التي ترى توجيه أموال لجمعية إليها.

**الباب الثامن****أحكام ختامية****مادة - 60 -**

لا يعتبر قرار الجمعية العمومية بتعديل النظام الأساسي للجمعية نافذا إلا بعد قيده في السجل المعد لهذا الغرض بوزارة العمل والشئون الاجتماعية ونشره في الجريدة الرسمية.

**مادة - 61 -**

للجمعية أن تعين موظفين أو عمالا للعمل بصفة دائمة أو مؤقتة بمقر الجمعية وتصرف لهم أجورهم أو مكافأتهم طبقا لما يقرره مجلس الإدارة وفي الحدود التي تضعها اللائحة المالية للجمعية ووفقا لأحكام قانون العمل في القطاع الأهلي الصادر بالمرسوم بقانون رقم (23) لسنة 1976 وتعديلاته.