**<NDA name and address>**

<Place, date>

**Re: Invitation Tobacco Cessation Workshop**

Dear Colleagues,

The [FDI Tobacco Cessation project](https://www.fdiworlddental.org/tobacco-cessation) was launched in 2020 to provide oral health professionals with smoking cessation and control resources that can be implemented in the dental setting.

The objectives of the project are to increase awareness of the fundamental role of oral health profession in tobacco cessation, increase awareness of the dangers of tobacco smoking to oral health, and increase the knowledge and skills of oral health professionals in providing tobacco cessation interventions in dental settings. To achieve these objectives, FDI has produced a [Tobacco Cessation Guidance for Health Professionals](https://www.fdiworlddental.org/sites/default/files/2021-08/FDI%20Tobacco%20Cessation%20Guide%20160621.pdf) which presents how to deliver a three to five minute intervention to help a tobacco user make a quit attempt in the dental setting.

The next phase of the project will work to educate a selected number of oral health professionals to implement the guidance and deliver tobacco cessation advice to patients in their practices. To this effect, we would like to invite <#> dentists from your Associations to attend a workshop which will take place <date/time/location>. You will find attached the detailed programme of the workshop.

The participants should meet the following requirements:

* Recognize that smoking cessation is part of the practice of dentistry
* Be interested in helping tobacco users to quit their habit
* Be able to communicate fluently in English

I would be grateful if you could confirm the name and contact information of the two participants you have selected to <contact person> no later than <date>. Please note that the number of participants is limited. Should there be more participants than spots available, the selection will be made on a first-come-first-serve basis. We thank you in advance for your understanding.

I sincerely wish that your Association will be able to participate in this important event and I am looking forward to your response.

Should you have any questions, please do not hesitate to contact us.

Sincerely Yours,

**Enzo Bondioni**

Executive Director